

# THE CARLE FOUNDATION

## STUDENT NURSE INTERNSHIP CRITERIA

### SUMMER 2012

The Carle Student Nurse Internship Program is designed to provide student nurses with a unique experience. Through mentoring by a professional Registered Nurse, students will be able to observe the application of the theoretical principles that have been learned in the classroom. The student will be able to improve their critical thinking skills, organizational skills and their understanding of the nursing process.

#### OBJECTIVES

At completion of the Internship, students will:

- ❖ Have a better understanding of professional nursing in an acute care setting
- ❖ Have developed collaborative relationships with mentors
- ❖ Have further developed critical thinking skills

#### EDUCATIONAL OPPORTUNITIES

Students entering the Internship will be paired with a mentor. Mentors are experienced professional Registered Nurses who are interested in students and enjoy working with them. Students will receive an individualized orientation to The Carle Foundation and the unit on which they will be working. The mentor and student will work together to plan activities based on the student's learning needs. Students will be under the direct supervision of their mentor.

#### CLINICAL SITES/UNITS AVAILABLE

- ❖ Positions will be available on most in-patient nursing units
- ❖ No positions on specialty/procedural units
- ❖ Additional observation opportunities will be available

#### STUDENT ELIGIBILITY

The Carle Foundation Student Nurse Internship Program is **competitive**, and in addition to an evaluative interview and recommendations, students are expected to meet the following minimum requirements for consideration:

- ❖ Cumulative GPA of 3.0 on a 4.0 scale
- ❖ Completion of Junior year at a BSN program OR completion of Freshmen year at an Associate Degree Nursing program (Must be ready to enter final year of nursing classes by end of Spring semester 2012)
- ❖ Must be on track for expected graduation from Nursing program by May 2013 or earlier (i.e. Dec 2012).
- ❖ Must be currently enrolled in a Nursing program.
- ❖ Must be available for Full Time hours (approximately 36-40 per week, typically 12 hours shifts)
- ❖ Must be available for Day/Noc rotation (3 weeks day shift 7am-7:30pm, 3 weeks night shift 7pm - 7:30am)
- ❖ Must be available for **entire** orientation, which is **May 21, 2012** through **May 24, 2012**.




#### PROGRAM DATES AND COMPENSATION

- ❖ **Application Review Process will begin after Feb 6, 2012.**
- ❖ 7 week Internship program starts **May 21, 2012** and ends **July 7, 2012**.
- ❖ Rate of Pay: \$12.00/hour (Plus differentials for Eve/Noc & Weekends -- Eligibility requirements apply)

## APPLICATION PROCESS

To be fully considered in the first round of interviews, the complete application packet and all required supporting documents must be received by end of business day on **Feb 6, 2012**.

- ❖ Internship application/information **online** at: [www.carlecareers.com](http://www.carlecareers.com)
- ❖ Any hardcopy internship documentation **mailed** to: The Carle Foundation  
 HR- Student Nurse Internship Program  
 611 W. Park St.  
 Urbana, IL 61801

Application Process Checklist		Online	Hard Copy	Additional Information
<input type="checkbox"/>	<b>Employment Application</b>	<b>Yes</b> CarleCareers.com	<b>No</b>	Application form must be <b>complete</b> and <b>accurate</b> . (Current Carle employees: use 'Current Employees click here to apply' link)
<input type="checkbox"/>	<b>Cover Letter</b>	<b>Yes</b> Upload to Application	 <b>Yes</b> By Mail	Cover Letter should include: One statement of the reason(s) why you would like to apply for the Internship. Another statement of 1 <sup>st</sup> and 2nd choices in areas of clinical interest and why.
<input type="checkbox"/>	<b>Professional Resume</b>	<b>Yes</b> Upload to Application	 <b>Yes</b> By Mail	None
<input type="checkbox"/>	<b>2 Instructor Reference Forms</b>	<b>Yes</b> CarleCareers.com	<b>No</b>	Your instructors will receive a link via E-mail and will be prompted to forward the completed reference to Carle Nurse Recruitment.
<input type="checkbox"/>	<b>Complete College Transcript</b> (Unofficial Accepted)  *Falsification will terminate application	<b>Yes</b> Electronically or by E-mail	 <b>Yes</b> By Mail	Including completion of Fall Semester 2011 and <b>all</b> colleges attended. (i.e. UIUC students must send transcripts from both UIC and UIUC)

## INTERVIEWS

Students selected to interview will be scheduled to interview with one or more of the following: Nurse Recruiter, HR Representative, Unit Mentor, and/or Unit Manager.

## EVALUATION

Students selected to participate in the Internship program are expected to evaluate their own performance and participate in an evaluation by their mentor. Students who successfully complete the Internship, with a positive evaluation, will be given preference in hiring for future staff nurse positions.

## QUESTIONS?

- ❖ Contact HR by Phone: (217) 383-4000 or 1-800-22-CARLE (222-2753)
- ❖ Contact HR by E-mail: [nurse.recruitment@carle.com](mailto:nurse.recruitment@carle.com)